



FLC Vice Chair – Job Description

The Consortium shall have an elected Vice Chair.

1.) Purpose

The Vice-Chair shall preside at all meetings of the Consortium, the Executive Board, and the Executive Committee in the absence of the Chair. The Vice-Chair shall assist the Chair in carrying out the functions of the chief executive as agreed by the Chair and shall fulfill those functions in the absence or unavailability of the Chair.

2.) Responsibilities

The Vice-Chair shall be the Chair of the Planning and Policy Committee.

The Vice-Chair shall conduct the annual business meeting held in conjunction with the annual national meeting.

See Bylaws for full text: https://federallabs.org/sites/default/files/flc_bylaws_52120.pdf